

Scoil Raifteirí : Eolas Gnáth Rithim na Scoile do Ionadaithe/Oidí Nua.

- A.** Tionóil : sa Halla : Luan @ 9:00am..An Chéad Clog: @ 11:00a.m. , Dara Clog @ 12:30pm. Nuair a shiúlann na páistí amach sa chlós, le cóta orthu/fliuch/fuar. Níl cead súgradh le liathróidí ag am sosa. Itear an lón roimhré sa seomra ranga, agus níl cead bia/deoch a thabhairt amach ar an gclós. Níl cead ag páistí filleadh thar nais chuig na ranganna tar éis dul amach ariamh. Gach páiste amach san aimsir maith, agus gach páiste istigh san aimsir fliuch. Tagann páistí ó seomaí 9+10 isteach sa halla ar na laethanta fliuch. Bíonn cluichí cláir eagraithe le nimirt istigh, agus cluichí spraoi le nimirt lasmuigh.
- B.** Abhar Ealaine: storáilte sa seomra ranga, agus roinnt earraí ar fail sa seomra foirne. Is féidir bhreise atá ag téastáil a órdú tré rúnaí na scoile. Tá deontas ar fail ag gach rang ag tús na bliana do na hearraí seo.
- C.** Timpistí Dáiríre (gá le freastal ar ospidéal/dochtúir) caithfear clarú i Leabhar na dTimpistí, Billeog Aracháis a líonadh, príomhoide a chur ar an eolas, agus na tuismitheoirí. Déanann an oide i bhfeidhil (seomra nó clós), freastal ar an bpáiste. Do thimpistí eile bíonn freastal déanta ó thaobh garchabhair a thabhairt don páiste, leabhar na dtimpistí a líonadh, nóta/guthán abhaile ag brath ar aois/timpiste.
- D.** Sos: 11-11:10am. agus 12:30-1:00p.m.
- Itear an bia lastigh. Tugtar aon bhia nach bhfuil ite abhaile sa bhosca lóin. Téann páistí chuig an leithreas. Cóta orthu/aimsir. Rota Maoirseachta déanta do gach briseadh ar chlár sa seomra foirne.
- E.** Páistí ag feitheamh don bhus (2:30pm) le fanacht taobh istigh de gheata siopa an rothair, agus ag doirse tosaigh na scoile go dtí go dtagann an bhus. Tugann gach oide naíonáin aire dá rang féin ag 1:30pm.
- F.** Nuachtlitreacha/Circulars: tugtha amach don duine is sinne sa chlann, de réir líosta an ranga atá ag gach oide sa leabhar rolla. I gcás go bhfuil páiste as lathair cuireann an oide ranga ainm ar an litir agus é a thabhairt don dalta don lá dár gcionn, agus i gcás go bhfuil an teachtaireacht phráinneach, is ghá an litir a thabhairt don rúnaí chun é chur chun bealaigh.
- G.** Níl cead rith istigh sa scoil, ar an mbealach amach nó ar an mbealach isteach. I gcás go bhfuil go bhfuil duine fásta ag teacht isteach is cóir don pháiste ligint don duine fásta dul isteach/teacht amach i gcónaí. Níl cead ag páistí dul tríd an Halla. Níl cead ag duine ar bith cur isteach ar rang sa halla.
- H.** Níl cead peil a imirt roimh/tar éis am scoile chun cosc ar thimpistí. Níl cead ag pláistí a liathróid féin a thabhairt ar scoil ar eagla go gcaillfear í/rachfadh sí thar an mballa nó isteach san abhainn.
- I.** .Bíodh gach doras curtha faoi ghlas ag am dul abhaile gach lá. 2:45pm.

- J. Bíodh stór earraí leictreach luachmhar stóráilte i gceart sa seomra ranga/seomra riamhairí/seomra daingin/foirne. Earraí atá briste le bheith fágtha sa chistin le deisiú. Dualgas Speisialta.
- K. Optional/Extras ó Mhúinteoirí Lasmuigh den Scoil i rith amantaí scoile:
Ranganna Ceoil: Céadaoin Múinteoir Noel; Piano : Deardaoin go 9pm, agus Aoine: Antoinette; Ranganna Damhsa gach Aoine le Louise agus Bernaidín Cresham sa Halla do gach rang sa scoil. Ranganna Iománaíochta le Maeve agus Ger gach Máirt agus Céadaoin amantaí scoile. R1,2,3,4,5,6.
- L. Foireann Scoile/Istigh agus Lasmuigh de Amantaí Scoile: 2:30-3:30pm tar éis scoile. Traenáil Iománaíochta: Luan: Múinteoir Conall; Peil Ghaelach: Máirt (R3,4) Céadaoin: (R5.6): Múinteoirí: Gearóid, Conall, Pádraig agus Tríona; Fichill: Gearóid Seomra 12 am loin gach Luan.)
- M. Druil Dóiteáin: Uair amháin sa téarma. Gach duine ar an eolas faoi na bealaí éalaithe ón rang/halla, agus áit tionóil sa chlós....Múinteoir Máire
- N. Garchabhair:
- F.** Fire Drill: held once a term. Familiarise yourself with fire extinguisher nearest your classroom and your assembly station in the yard.
- F.** First Aid: kept in staff room; must be administered by an adult
- G.** Playing on the grass is prohibited from Hallowe'en - Easter (normally)
- H.** Ensure heater and Burco in the staff room are unplugged before leaving room; and that all electric heaters are switched off in the GP room when you leave the room.
- H.** Football : held in on Wednesdays: Soccer: Fridays
Hurling
- H.** Homework: usually set on Mon., Tues., Wed., & Thurs. nights
- H.** School Hours:a.m. top.m.
- H.** Holiday list on noticeboard
- L.** If a child leaves school early note must be given to the teacher.
- M.** Milk: children (3rd class) put milk in the fridge in the morning
Medication: see policy on administration of medicine.
- N.** Notices/ circulars : attached to roll book , then in folder in staffroom
- P.** Parents ; names & addresses & phone numbers kept by telephone
All changes in address/ telephone numbers to be given to Secretary
- P.** Part-time teachers: Tues.:..... Wed.: (Speech & Drama)
Thurs.: (Irish Dancing)

- P.** P.E. in C.P Hall : Tuesdays (or times to be decided by staff)
- P.** Personal days: class divided among all teachers ; list to be kept in each classroom of how the class is to be divided in the event of unexpected/ unplanned absence so that pupils know which room they will go to.
- P.** Parents' Association meetings : Teachers in turn normally attend 2 consecutive P.A. meetings
- R.** Roll Book: fill in immediately you receive book in morning and pass on to the next teacher
- S.** Staff absences: divide class among all teachers. Keep list of the division of your class for emergencies to facilitate easy division of the class in unexpected absences and personal days. Have 'emergency folder' of work sheets for such absences.
- S.** Playground Supervision: Teacher on duty , list on noticeboard in staffroom
- S.** Savings Stamps: Monday
- Swimming: Mondays : (from 3rd to 6th classes) leave school at 1.45p.m. (2nd class ,1st, on Fridays at 1.45 p.m.) (sen. Inf after Easter)
- S.** Staff meetings; dates decided beginning of school year , put on school calendar
- S.** Staff room: wash cups, leave tidy, unplug heater and Burco
- T.** Track suits: worn Tuesdays and Thursdays on P.E. days. Full uniform must be worn every other day unless informed to the contrary by a teacher
- T.** Telephone: pupils must get permission from teacher to use phone. pupils must always use their own 20p(or more if using mobile phones) in the telephone.
- T.** Teachers: List to include Principal; Deputy Principal; Resource Teacher; Learning Support Teacher etc....

Chairperson of the Board of Management:

School Secretary:; assistant secretary:

..... (caretaker), (cleaner)

..... special needs assistant,

Classroom assistant:

